



**NASPO ValuePoint
INTENT TO PARTICPATE
Cooperative Contract(s) for Walk-in Building Supplies**

I. PURPOSE:

The purpose of this Agreement is to provide interested NASPO states with the opportunity to participate in multi-state cooperative contract(s) for the **Walk-in Building Supplies** portfolio.

II. SCOPE OF THE CONTRACT(S)

The State of **Utah** is authorized by agreement of the participants to act as the procurement officer in developing multi-state cooperative contract(s) for **Walk-in Building Supplies**.

The resulting contracts will be permissive contracts.

Administrative Fee

There will be a 0.25% NASPO ValuePoint administrative fee associated with these contracts. It is anticipated that the individual states will be able to add an administrative fee when the state executes its Participating Addendum.

III. TERM OF THE CONTRACT

The initial term of the contract will be established for **five (5) years** from the date of award with options to extend the contract.

IV. SOLICITATION AND CONTRACT DEVELOPMENT/ADDITIONAL INFORMATION

The solicitation and contract development shall be accomplished in compliance with the NASPO ValuePoint Process Guide and the NASPO Memorandum of Agreement for the NASPO cooperative purchasing program, incorporated herein by reference.

Solicitation Publication Period

Bidders/Offerors will be given at least 40 days after publication to submit proposals.

Solicitation Type and Evaluation Criteria

This RFP will be issued and evaluated in concert with the procurement laws and rules of the State of **Utah** by a sourcing team comprised of members from several states.

Award(s):

The solicitation will permit multiple awards.

Additional Requested Information

State Specific Terms and Conditions: If the participating state wishes to include any State specific terms and conditions with the release of this RFP, please attach those with this Intent to Participate.

Annual Estimated Volume: If your State has an existing contract for this commodity or service, please indicate your annual volume of spend (including any potential political subdivision usage if available).

Annual State Spend [Click here to enter text.](#) Unknown

Annual Political Subdivision Spend [Click here to enter text.](#) Unknown

Total Spend [Click here to enter text.](#) Unknown

State of New Mexico

[Click here to enter text.](#)

Mark Hayden

[Click here to enter text.](#)

505-827-2331

[Click here to enter text.](#)

Mark.Hayden@state.nm.us

Director has approved submitting the ITP? Yes ☒ No ☐
(Click appropriate box)

Valerie Paulk

7/8/2021

x This Document is signed on behalf of the State Purchasing Agent

State Specific T&Cs to be included in RFP? Yes ☐ No ☒
(Click appropriate box)

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Michael Saavedra

[Click here to enter text.](#)

505-372-8489

[Click here to enter text.](#)

Michael.Saavedra@state.nm.us

Please email completed "Intent to Participate" document by **July 16, 2021** to:

Tara Larwick
Cooperative Contract Coordinator
NASPO ValuePoint
tlarwick@naspovaluepoint.org